

be addressed on a case-by-case basis), such a motion to withdraw will only be considered by the Court after:

- (1) the moving attorney files proof of notification of defense counsel and plaintiff(s);
- (2) a Plaintiff's Fact Sheet is completed and submitted for the affected plaintiff(s);
- (3) the affected plaintiff(s) submits a sworn affidavit stating (a) whether he/she objects to the requested withdrawal; (b) whether he/she is attempting to obtain other counsel, and if so, a summary of those efforts and the duration thereof, and the expected time it will take to obtain new representation; (c) an address and any other information necessary for the Court and Liaison Counsel to communicate with him/her.

II. RETROACTIVITY

These protocols are applicable to all plaintiffs' counsel retroactively, and hence must be complied with by those plaintiff's attorneys who have already filed motions to withdraw herein. Each such attorney is **DIRECTED** either to file an amended motion which references the prior motion by docket entry number and complies with the protocols set forth above, as applicable, or, in the alternative, to file a status report referencing the previously filed motion and demonstrating that the motion already satisfies the dictates of this Order.

It is so **ORDERED**.

BY THE COURT:

/s/ Cynthia M. Rufe

CYNTHIA M. RUFÉ, J.